



REGULAR MEETING MINUTES  
NOVEMBER 15, 2018

1. CALL TO ORDER, INVOCATION AND PLEDGES TO FLAGS

Mayor Andy Williams called the meeting to order at 6:00 pm. A quorum was present. Councilmembers Butch Reis, George French III, David Williams and James Bilberry were all present. Mayor Pro-tem Joan Hinshaw and Councilmember David Williams were absent.

Invocation was performed by Councilmember James Bilberry. Mayor Andy Williams led the Pledge to Flags.

2. CITIZENS/VISITORS' FORUM

There weren't any citizens wishing to address the City Council.

3. PUBLIC HEARING

The City Council of the City of Nolanville will conduct a Public Hearing on the following matter:

A Public Hearing to receive public on the Nolanville CDBG CEF Community Center Project No. 7215048.

Gandolf Burrus, Grant Administrator of Grant Development Services addressed the City Council. Mr. Burrus explained the Community Center (2,330 sq. ft.) built under this grant was now complete.

Dusti Swanson, Site Manager for the Nolanville Boys and Girls Club of America expressed her gratitude for the City providing such a resource young girls and boys from the ages of 6-12. She explained the Club has 84 active members.

4. CONSENT AGENDA

A. Consider approval of Minutes for Regular Council Meeting of December 6, 2018.

Motion was made by Councilmember George French III to approve the Consent Agenda; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 3-0.

## 5. ACTION ITEMS

---

- A. Discussion on accomplishments of the Nolanville CDBG CEF Community Center Project 7215048.

Kara Escajeda described other functions of the multi-use center. The Center is scheduled for public awareness activities to include human sex trafficking awareness and heart awareness.

- B. Discussion and possible action to consider action to approve a contract with Tyler Technologies / SceneDoc Software for an electronic citation management system for the police department and public works.

Tyler Technologies is the City's current court system provider and the SceneDoc program is a component program that is integrated with the City's Tyler court system and the police department's Intergraph records management system. The annual cost for the SceneDoc software, including user licenses, program management, end user and administrator training, and 24/7 support is \$ 6,000.00. Hardware to collect the data in the field and print citations and violation notices will be procured through CDW Government Services under the appropriate government purchase contracts. Hardware includes vehicle mounted thermal printers and iPad tablets, mounting hardware and installation. Total hardware and installation cost is \$8,176.00. Total first year cost is \$ 14,176.00 which will be funded from the Municipal Court Technology Fund.

**Motion was made by Councilmember George French III to approve the contract with Tyler Technologies / SceneDoc Software for an electronic citation management system for the police department and public works. The annual cost for the SceneDoc software, including user licenses, program management, end user and administrator training, and 24/7 support is \$ 6,000.00. Hardware includes vehicle mounted thermal printers and iPad tablets, mounting hardware and installation. Total hardware and installation cost is \$8,176.00. Total first year cost is \$ 14,176.00 which will be funded from the Municipal Court Technology Fund; motion was second by Councilmember James Bilberry. All voted in favor. Motion was carried 3-0.**

- C. Discussion and possible consideration to interview and appoint President of the Economic Development Corporation. ***(City Council may enter into Executive Session under Local Government Code 551.074, Personnel Matters).***

***Regular Meeting closed at 6:45 pm. Executive Session commenced 6:47 pm to 8:20 pm for discussion on Items 5C. and 5D.***

**Meeting resumed in Regular Session at 8:21 pm.**

**Motion was made by Councilmember James Bilberry to appoint Bryan Buck as President of the Economic Development Corporation; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 3-0.**

- D. Discussion and possible action to interview and appoint members to the Economic Development Corporation. *(City Council may enter into Executive Session under Local Government Code 551.074, Personnel Matters).*

***Regular Meeting closed at 6:45pm. Executive Session commenced 6:47 pm to 8:20 pm for discussion on Items 5C. and 5D.***

**Meeting resumed in Regular Session at 8:21 pm.**

**Motion was made by Councilmember Butch Reis to appoint Amber Cardoza and Carlos Vasquez to the Economic Development Corporation Board; motion was second by Councilmember George French III. All voted in favor. Motion was carried 3-0.**

- E. Discussion and possible action to approve officer terms for Economic Development Corporation.

**Motion was made by Councilmember James Bilberry to delete this item from the agenda; motion was second by Councilmember George French III. All voted in favor. Motion was carried 3-0.**

- F. Discussion and possible action to disapprove request by Philip R. Crosby to abandon a section of right-of-way, to wit: a part of Avenue J lying between Main and N. 4th Streets, which his property (Tax ID Number of 50094) fronts, and authorizing the City Manager to negotiate a limited license agreement with reasonable terms and conditions, permitting Mr. Crosby to pave a portion of the aforementioned right-of-way for its use as a driveway leading to his property.

**Motion was made by Councilmember James Bilberry to disapprove request by Philip R. Crosby to abandon a section of right-of-way, to wit: a part of Avenue J lying between Main and N. 4th Streets, which his property (Tax ID Number of 50094) fronts, and authorizing the City Manager to negotiate a limited license agreement with reasonable terms and conditions, permitting Mr. Crosby to pave a portion of the aforementioned right-of-way for its use as a driveway leading to his property; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 3-0.**

## 6. WORKSHOP ITEMS FOR DISCUSSION ONLY

- A. Zoning for Jackrabbit and Future Annexations
- B. Amendment to Police Capital Budget for Vehicle Purchase
- C. False Alarms ***(To be placed on next agenda)***
- D. Police – Special Traffic Enforcement Program (STEP) grant funded by TxDOT
- E. Street Preservation Strategy and Repair Priorities ***(To be placed on next agenda)***
- F. Street Lights and Safety
- G. Animal Ordinance ***(To be placed on next agenda)***
- H. Fee Schedule ***(To be placed on next agenda)***
- I. KTMPO funding for Avenue H
- J. Code of Conduct for City Council ***(To be placed on next agenda)***

## 7. ADJOURNMENT

The Meeting was adjourned at 9:50 pm.

***Date Minutes approved by Council: January 3, 2019***

