



THE STATE OF TEXAS  
CITY OF NOLANVILLE

SPECIAL CALL MEETING MINUTES  
5:30 pm on Tuesday, January 10, 2017

1. Roll Call

Mayor Pro-tem Butch Reis called the meeting to order and announced a quorum was present. Councilmembers Joan Hinshaw, George French III, David Williams and James Bilberry were present. Mayor Christina Rosenthal was absent.

2. Invocation

Invocation was performed by Councilmember James Bilberry .

3. Pledge to the Flags

Mayor Pro-tem Butch Reis led the pledges to the flags.

4. Business and Action Item(s):

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- A. Review evaluation committee recommendations for 2 most highly ranked respondents for Engineering and Project Management Services for pending TxDOT Construction Projects.

Kara Escajeda, City Manager informed the City Council that interviews were conducted for the two (2) most highly ranked respondents for Engineering and Project Management Services for pending TxDOT Construction Projects. Mrs. Escajeda continued by providing a summary of the interview process conducted and how the candidates were evaluated. She indicated that the scoring sheet reflected the most qualified candidate.

Kasberg, Patrick and Associates and SAM Engineering and Surveying were the two (2) firms interviewed. Kasberg, Patrick and Associates displayed their firm was more qualified in their scoring.

- B. Discussion and possible action to approve Engineer and Project Manager for pending TxDOT Construction Projects:

1. **PROJECT 1: TXDOT TRANSPORTATION ALTERNATIVES PROGRAM CATEGORY 9** -Old Nolanville Rd Elementary Bicycle & Pedestrian Safety Improvements Project CSJ# 0909-36-159
2. **PROJECT 2: TXDOT CATEGORY 7 (MAP-21)** -Surface Transportation Program Metropolitan Mobility—KTMPO Category 7 SRTS MAIN STREET PROJECT CSJ# 2057-01-009.

*SCM Minutes of January 10, 2017*

**Motion was made by Councilmember David Williams to approve Kasberg, Patrick and Associates as Engineer and Project Manager; motion was second by Councilmember James Bilberry. All voted in favor. Motion carried 5-0.**

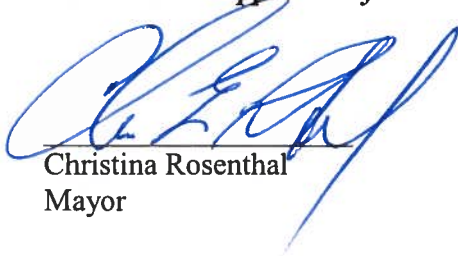
- C. Discussion and possible action to direct City Manager to conduct contract negotiation for selected Engineering and Project Management Services .

**Motion was made by Councilmember Joan Hinshaw to direct the City Manager to conduct contract negotiations for the selected Engineering and Project Management Services; motion was second by Councilmember David Williams. All voted in favor. Motion carried 5-0.**

**6. Adjournment**

**Motion was made by Councilmember Joan Hinshaw to adjourn the meeting at 5:42 pm; motion was second by Councilmember George French III. All voted in favor. Motion carried 5-0.**

*Date Minutes approved by Council: January 19, 2017*

  
Christina Rosenthal  
Mayor



Attest:  
  
Crystal Briggs  
City Secretary